(SmartRoom) Capacity Management (iAware)

Capacity Management (iAware) allows hospitals to locate medical equipment/devices throughout the hospital using real time location services (RTLS).

Logging into Capacity Management
Use the instructions below:

Launch iAware from PowerChart.

Note: Clinical Engineering will launch the Capacity Management from the Group Applications folder.

Capacity Management Dashboard View
Once logged in, the Capacity Management Dashboard will display.

A. The Menu Bar allows you to set preferences and customize your layouts.

B. Dashboard displays your unit floor plan.

C. Location Coordinator provides a list of toolbar options.

D. Gadgets are the individual tabs e.g., Floor Plan List, Equipment List, Patient List, and Provider List.
Gadgets

The following gadgets are available with Capacity Management: Floor Plan List, Equipment List, Patient List, and Provider List.

*Note: Patient List gadget is not used at this time.*

Floor Plan Gadget

The Floor Plan gadget is used to see quick demographics of patients and an overall display of the selected location.

A. Location Coordinator e.g., 2nd floor Main.

B. The Display Controls allows you to zoom in and out of the floor plan for a better view. Click on the **plus** or **minus** or click in the floor plan and move the scroll wheel up or down from your cursor. You can also select **Filter** to only display patient, provider or equipment.

C. Equipment/Devices Location. Hover over a device with your cursor to discover details about the equipment/device information.
Equipment List

The Equipment list gadget is used to locate medical equipment/devices.

To locate equipment:

Be sure that the Equipment List tab is highlighted.

In the search window, type **one-two alpha characters** which correspond to the equipment that you are trying to locate. The drop-down list will sort to that letter.

Select the device by left-clicking. The selected equipment will now display on top of your equipment list. Left-clicking will ping the location of the equipment.

If you cannot locate the medical equipment/device, you can use the Global Search feature. Select **Global Search**:
The **Global Search Equipment Parameters** display. Enter the **appropriate information** in the fields and click **Search**.

Your results will display. Click on the **selection**. A red signal displays the medical equipment/device location on the Floor Plan gadget.

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**Note:** You can locate providers and care team individuals using the same steps by selecting the **Provider List** tab.
Configuration List Columns (one-time setup)

You must configure list columns on your initial log in. Use the following instructions:

From your Equipment List,

A. Click on **List Properties**.
B. Select **Configure List Columns**.
C. The **Configure List Columns** window appears. Ensure **Alerts, Asset Control Number, Badge ID, Comment, Description, Device Id and RTLS Location** are selected.
D. Click **Close** to save your changes.

Next, single left-click and drag your column headers to arrange to: **Description, RTLS Location, Asset Control Number, Device Id, Badge ID, Comment, and Alerts**.