FirstNet Discharge Process

When the patient will be ready for discharge, the physician will request a Discharge event. The “home” icon on the Tracking Board will indicate readiness for the discharge process.

Key nursing steps in the Depart Process:

- With the patient selected, click the Depart Process icon from the Tracking Shell
- Click on the pencil icon next to FirstNet Set Events to make sure all events are completed prior to discharge
- Complete the ED Facility Charge Ticket
- Select the appropriate patient education material and create follow-up instructions by clicking on pencil icon next to Patient Education
- IV Stop Times – complete the length of time to administer IV’s that are displayed in the depart
- Complete the ED Depart section
- Print the patient’s Depart Summary and education
- Click pencil icon next to Discharge and discharge the patient’s encounter from the system

If the patient’s chart is open when accessing the Depart icon, you will not be able to open IVView using the pencil icon. All assessments and cares can be completed in IVView after completing the Depart Process.